

	TITLE: NURSE'S RECORD	REV NO. 0	GRH TC- 07/2010
	GRH TECHNICAL COMMITTEE PROTOCOLS	DATE: 01.07.2010	
		Page 1 of 1	

PROTOCOL FOR NURSE'S RECORD

Sl No.	Activity	Remarks
1	Date, time are recorded	As a proof in the likely event that the records are needed in court of Law.
2	Charge taken	The previous shift SN makes a brief presentation of the patient's condition during the handing over to the next shift SN. Shift name, Name and Signature of the SN is written in the Nurses Record when the Charge is taken.
3	Progress noted	The progress noted is (medical parlance must be used) 1. Patients condition (including vital signs) 2. Tubes, drains in situ, and if catheters, tubes, drains, Canula if blocked or patent. 3. Patient complaints, requests
4	Non-compliance of the patient is noted and informed to treating doctor.	Most important is to note non-compliance. Thus the onus falls on the patient in the court of Law.
5	Drugs	Route of administration, Name of the drug, frequency of administration and dose of the drug is written legibly. Any reaction after the drug administration is also noted.
6	Blood and its products	Documentation of administration includes time started, time finished, rate of administration and batch number of the blood and blood group.
7	Signature and Name	SN - Signature and Name after every entry completes the record.
8	Verbal orders	During the course of interoffice communication doctor's orders may be given telephonically. Orders are followed and SN records these in the Nurses Record and also obtains written orders from the doctor on duty.